

# Singing Tutor Job Description

South Side Theatre Academy

**Contract Type:** Rolling Freelance

**To teach weekly private 1-2-1 singing classes with students**

South Side Theatre Academy are on the search for a new singing tutors to join our ever-growing team at an exciting point in South Side's development. The successful candidate will work with our Artistic Director, delivering weekly singing tuition throughout the week.

We are seeking to appoint a passionate Singing Tutor who is able to inspire pupils of all abilities, with experience of vocal teaching. The post will involve teaching singing lessons to pupils of a wide age range, both in schools, online, in private homes and at our main venue. You may be required to prepare them for graded examinations if the student wishes.

**Salary:** £26 an hour

**Application Closing Date:** Monday 3<sup>rd</sup> April 2023, 12pm

**Working Arrangements:** Agreed times with clients, further opportunities with holiday projects, LAMDA tuition and weekly classes as well if interested.

**Reporting to:** Artistic Director

**Start Date:** As soon as possible

## About South Side



South Side Theatre Academy has been running in Surbiton since 2018, with an aim to create imaginative and inclusive theatre workshops, experiences and shows for all young people, giving them the opportunity to experience all elements of theatre at affordable prices.

We run weekly theatre workshops for 4-18-year-olds, holiday projects, school and youth club projects and productions, with our sole aim to open out top quality theatre education to everyone. All our workshops and rehearsals take place at various locations throughout Surbiton and Esher. At South Side we believe that every young person learns differently and therefore ensure every workshop or project is specially designed to allow every single individual young person. to benefit and enjoy it.

Since launching in 2018, South Side has worked with over 700 young people through weekly classes, holiday projects and schools and youth club workshops. We have performed productions such as Bugsy Malone, Aladdin and various devised pieces, and worked with West End stars such as Charlie Stemp, Alexzandra Sarmiento and Jocasta Almgill. It's a place where young people can come and forget about the outside world and just be creative and imaginative for an hour or two!

## **Our Next Steps**

Over the last few months, South Side has gone on leaps and bounds. We have recently launched our new Thursday classes and as we look ahead to the future numerous discussions are currently in place looking at new productions, dance classes and even our own studio. This will of course all take time, but as we grow over the next few years, we plan for all of these to become a reality, alongside so much more!

## **Our Past Work**

Past work has included a wide variety of shows including Matilda, Annie and The Wizard of Oz, to name just a few! Alongside this, we run at least 5 sets of holiday projects a year, including play in a week, themed days such as 'The School for Witches and Wizards' and so much more!

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## **Job Purpose**

The successful candidate will teach private 1-2-1 and 2-2-1 singing sessions with young people in and around Surbiton and online via Zoom.

## **Key Responsibilities**

- Teach lessons vocal technique and musical theatre.
- Teach the theory requirements according to the exam specifications if required.
- Be responsible for some student communication and wider communications with the Artistic Director
- Write annual reports on every student taught
- Promote the school positively and encourage the growth of South Side
- Manage efficiently, and take responsibility for, resources
- Plan lessons in line with the South Side ethos.
- Source and resource interesting and appropriate learning materials such as musical texts, excerpts and prose
- Plan and teach interesting and engaging lessons.
- Thoroughly prepare students for festivals and examinations.
- Actively monitor pupils' progress.
- Assist in the promotion of the South Side's reputation and in marketing activities as required.
- Any other jobs related to the role.

## **Essential**

- Experience and knowledge of the theatre industry.
- Experience of the teaching singing and vocal technique.
- Passion for drama and the arts.

- Excellent communication skills to enable effective dialogue with colleagues, staff and pupils
- Confident, team player
- Knowledge of child protection procedures and plans.
- Knowledge of, and commitment to, inclusive arts practice.
- Experience of working in a fast-paced environment and therefore easily adaptable to circumstances.
- Ability to create a safe and welcoming space for new members.
- Good understanding of history of theatre and the work of significant practitioners.
- Ability to respond positively to unexpected challenges.
- Five or more GCSEs or equivalent, of A\*-C Grade.
- Have a valid DBS or willing to obtain one.

### **Desirable**

- Experience of working with children.
- Play the piano to Grade 8. Backing track teaching is possible.
- Open to further opportunities for South Side Theatre, including class teaching and holiday projects.
- Have valuable links within the theatre industry.
- An arts-based qualification.
- Live locally to Surbiton or is happy to travel.
- First Aid Certificate.

### **We want you to feel comfortable in the way you apply.**

To apply you can either send us:

1. A cover letter outlining why you would like to work for us and how you meet the job specification (no more than 2 A4 pages).
2. A PowerPoint Presentation outlining why you would like to work for us and how you meet the job specification.
3. A Video discussing why you would like to work for us and how you meet the job specification (no more than 5 minutes).

**Please also send a copy of your CV and a completed Equal Opportunities Form to [info@southsidetheatre.com](mailto:info@southsidetheatre.com) with the subject: [Your Name], Singing Tutor.**

**Applications close on Monday 3<sup>rd</sup> April 2023, 12pm, with interviews taking place over the following weeks. Applications will be considered on a rolling basis. South Side reserves the right to close the job post earlier if sufficient applications are received.**

**South Side is an equal opportunities employer.**

We very much look forward to receiving your application and welcoming you to South Side Theatre Academy!



*West End Summer Academy with Natasha Mould, July 2020*